

Job Announcement
LCO Forester

Reports to: LCO Realty Officer
Location: LCO Tribal Government
Salary: Negotiable
Opening Date: June 9, 2016
Closing Date: Open until filled
Administration: Lac Courte Oreilles Governmental Personnel Policy Manual

Description of Position

The Lac Courte Oreilles (“LCO”) Forester functions as a forester for the management of the forest resources located on fee lands owned by the Lac Courte Oreilles Band of Lake Superior Chippewa Indians (“Tribe”) on the Lac Courte Oreilles Reservation. The total area of responsibility encompasses all fee lands owned by the Tribe within the exterior boundaries of the Reservation. The Director of the LCO Realty Office shall have supervisory responsibility of the LCO Forester. The LCO Forester also assists the BIA foresters on trust lands within the Reservation when needed or requested by the BIA foresters.

Qualifications:

1. Professional knowledge of a wide range of technical forestry theories, principles, practices, and techniques for managing and protecting forests and associated natural resources. This includes knowledge in areas of dendrology, silviculture, mensuration, forest inventory, logging methods and aerial photo interpretation.
2. Knowledge of applicable federal, state and tribal laws, codes, ordinances, regulations and policies relative to management of LCO forest resources.
3. Knowledge of timber sale preparation and administrative procedures.
4. Knowledge of computer hardware and software applications for forest management.
5. Knowledge of the Wisconsin Department of Natural Resources and the Wisconsin Managed Forest Land (“MFL”) program.

6. Ability to communicate verbally and in writing to the Tribal Governing Board on the status of the program. Must provide a yearly written report to the Tribal Governing Board and the BIA Foresters.
7. Certified Plan Writer, or able to obtain certification within a reasonable period of time from date of hire.
8. Must possess a valid WI Driver License, reliable transportation, and vehicle insurance.

Duties and Responsibilities:

1. Responsible for all aspects of the timber sale program for the lands of responsibility.
2. Develops cutting schedules and prepares timber sales guided by management plans and stand data for the orderly and systematic harvest of timber.
3. Field work includes timber cruising, boundary location, timber sale recon, timber and property line marking, scaling and contract monitoring. Ensures involvement of Tribal Historic Preservation Officer in presale cruise prior to harvest of timber.
4. Sale administrative work includes scaling of wood, monitoring truck tickets, checking stump heights and ensuring all merchantable wood is marketed.
5. Forest development work which involves forest inventory, regeneration surveys, tree planting, release work, and site preparation work.
6. Office/administrative work includes securing Tribal Governing Board approval, preparing stumpage appraisals, mapping, cruise analysis, developing silvicultural prescriptions, preparing contract documents, maintaining records, preparing reports and collecting money.
7. Runs the presale cruise on the computer to get pulpwood and sawlog volumes and determines what type of cut should occur.
8. Completes the final cruise for pulpwood and sawlog volumes to help determine volume and values of species to be cut and run the final cruise on the computer for the volume of pulpwood and saw logs to be harvested.
9. Develops forest development plans, performs site inspection and data analysis, prepares project documents, monitors contractor performance and verifies project completion.
10. Assists in protecting tribal fees lands from invasive species, disease, and trespass and includes inspection, investigation, reporting and prevention.
11. The employee must exercise considerable judgment in the interpretation of guidelines and their application to the management of a wide range of forest conditions based on field data, timber management guides and past experience.

This job description is intended to indicate the kinds of tasks which will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of the position will be. It is not intended to limit or modify the right of the Supervisor to assign, direct and control the work of this position, nor to exclude other similar duties not mentioned.

Application Procedure:

Submit complete LCO Employment Application, resume, at least three (3) personal reference letters, and any other supportive documents. Resume should be type written, indicating personal information related to the position for which applicant is applying for and should include education, experience, professional and/or community involvement.

**Mail or Submit information to:
Lac Courte Oreilles Tribal Government
ATTN: Human Resource Director
13394 W. Trepania Road
Hayward, WI 54843**

Preference in hiring for this position shall be extended first to LCO tribal members; to spouses, parents and children of LCO tribal members; to members of other federal recognized tribes then to all others who also meet the minimum qualifications of the position. This is in accordance with the Lac Courte Oreilles Personnel Policy Manual.