



**LAC COURTE OREILLES
COMMUNITY HEALTH CENTER
13380 W Trepania Road • Hayward, Wisconsin 54843-2186**

**Telephone: 715-638-5100
Administration Fax: 715-634-6107
Medical Records Fax: 715-634-2740**

Position: Registered Dietitian

Location: Lac Courte Oreilles Community Health Center

Hours: Monday through Friday 8:00am-4:30pm

Salary Range: \$51,860.00 - \$58,240.00

Posting Date: May 4, 2017

Closing Date: Open until filled

Description of Position:

The Registered Dietitian provides services/counseling to individuals in an outpatient setting for nutrition-related problems, preventative health measures, and chronic disease management. The Registered Dietitian also works closely with the interdisciplinary care team to provide nutrition services and medical nutrition therapy (MNT) that are integrated and compatible with the patient's medical program goals and objectives. The Registered Dietitian provides consultation and technical service and coordinates with IHS Registered Sanitarian to assure quality food and nutrition services to food service enterprises. The Registered Dietitian plans, develops, implements, and evaluates nutrition services within the community. The Registered Dietician will incorporate the Patient Centered Medical Home Model approach for all patient care.

Qualifications:

- Bachelors Degree in dietetics, food, and nutrition or related areas such as food service management or public health granted by a U.S. regionally accredited college or university.
- Completion of a didactic program in dietetics and supervised practice program approved by the Commission on Accreditation for Dietetics Education (CADE) of the American Dietetic Association.
- Proven experience in clinical dietetics and food service management with minimum of five (5) years supervisory experience preferred.
- Registered Dietitian or register eligible required by the Commission on Dietetics Registration of the American Dietetic Association.
- Certification / Licensure as required by the state of practice (WI).
- Registered Dietitian with Certified Diabetes Educator Credentials preferred.

- Mantoux TB test current
- Completed Hepatitis B series
- Must be able to pass a background check
- Valid Driver's License
- Valid Vehicle Insurance
- Be able to pass pre-employment and random drug testing
- Ability to maintain confidentiality and observe all requirements of the Federal Privacy Act and HIPAA regulations

Major Duties and Responsibilities:

1. Provide nutrition counseling for diabetes, hypertension, hypercholesterolemia and any other diseases on physician order.
2. Provide diabetes education both individual and group in conjunction with the Registered Nurse diabetes educator.
3. Provide Diabetes management and education.
4. Manage all diabetic related grant projects and budget narratives and complete reports as required; at minimum quarterly, semi-annual and annual program reports.
5. Maintain records and do data collection for AADE Accreditation.
6. Coordinate Diabetes Team meetings and Community Diabetic Meetings.
7. Review and approve menus for community programs each month.
8. Provide nutrition assessments for children of community programs.
9. Give presentations on diabetes/nutrition at local programs and facilities.
10. Provide diabetes prevention screenings and education to community members.
11. Coordinate Employee Health and Fitness activities.
12. Schedule orientation schedules for the fitness equipment room located on-site to promote healthy living.
13. Consult with local programs for women with high-risk pregnancies.
14. Work effectively in a team environment.
15. Implement a nutrition program to improve and or maintain the health of the patient through interact with the patient and doctor to.
16. Participate and promote Patient Centered Medical Home and participate in committees related to advancing the model.
17. Responsible for reporting Adverse Incidents.
18. Participate on the Incident Command Team.
19. Any other duties assigned by the Assistant Health Director.

Supervision and Guidance:

The Registered Dietitian will work under the direct supervision of the Assistant Health Director.

***Applicants for employment with the Health Center must submit with the completed application form additional documents including the following:**

**Letter of Interest
Resume**

Credentials

Proof of any stated Qualifications

Three (3) current letters of recommendation

Academic transcripts

Application Information:

Applications may be obtained from and submitted to:

Lac Courte Oreilles Community Health Center
Human Resources
13380W Trepania Road
Hayward, Wisconsin 54843
(715) 638-5132
(715) 634-6107 FAX

The Lac Courte Oreilles Community Health Center is an equal opportunity employer. Native American Preference will be given to candidates of equal or comparable qualifications.

05/05/2016

05/03/2017